



RESIDENTIAL



Originators identification number

4 0 7 9 1 7

Instruction to your Bank or Building Society to pay by Direct Debit

Please fill in the **whole** form, including official use box, (using Blue or Black ink) and send it to:

Payment Section
Trafford Housing Trust Ltd
Sale Point
126 – 150 Washway Road
Sale
M33 6RN

Name(s) of Account Holder(s)

Bank/Building Society account number

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Branch Sort Code

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Name and full postal address of your Bank or Building Society

Name
Address
Postcode

Reference number

8	0	0							
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For Trafford Housing Trust Ltd official use only This is not part of the instruction to your Bank or Building Society			
Please complete the following information			
RESIDENTIAL RENT			
Full name(s) of the person(s) on the tenancy agreement			
<table border="1"><tr><td> </td></tr><tr><td> </td></tr></table>			
Address of the property in the tenancy agreement			
<table border="1"><tr><td> </td></tr><tr><td> </td></tr><tr><td>Postcode</td></tr></table>			Postcode
Postcode			
Your correspondence address if different to above			
<table border="1"><tr><td> </td></tr><tr><td> </td></tr><tr><td>Postcode</td></tr></table>			Postcode
Postcode			
Daytime Contact No: <table border="1"><tr><td> </td></tr></table>			
Please select the date on which you wish to pay: 1 st of each month <input type="checkbox"/> 15th of each month <input type="checkbox"/>			

Instruction to your Bank or Building Society Please pay Trafford Housing Trust Ltd Direct Debits from the account detailed in this instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that the instruction may remain with Trafford Housing Trust Ltd and, if so, details will be passed electronically to my Bank/Building Society.
Signature(s)
Date

Banks and Building Societies may not accept Direct Debit Instructions from some types of account

This guarantee should be detached and retained by the Payer

<p align="center">The Direct Debit Guarantee</p> <p align="right"></p> <ul style="list-style-type: none">➤ This Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits➤ If there are any changes to the amount, date or frequency of your Direct Debit Trafford Housing Trust will notify you 5 working days in advance of your account being debited or as otherwise agreed. If you request Trafford Housing Trust to collect a payment, confirmation of the amount and date will be given to you at the time of the request➤ If an error is made in the payment of your Direct Debit by Trafford Housing Trust or your bank or building society you are entitled to a full and immediate refund of the amount paid from your bank or building society➤ If you receive a refund you are not entitled to, you must pay it back when Trafford Housing Trust asks you to.➤ You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify us.
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